

## **Parking Program Guidelines**

**Adopted by Board of Selectmen on January 25, 2022**

1. Only full-time residents or second homeowners of Conway & Albany will be eligible for passes.
2. Charge a \$5.00 fee per sticker/pass at a rate of one per registration (Resident)
3. One sticker/pass will be offered to each deeded second home owner at a rate of \$5.00 per deeded second homeowner.
4. Two stickers/passes per trust or LLC will be issued at a charge of \$5.00 each. \*Requests for additional passes on trusts with more than two beneficiaries must apply for to the Town Manager via postal mail. Payment for each sticker/pass requested must be mailed with application.
5. People with personal vehicles owned by a business must apply for sticker/pass through the Town Manager's office with sufficient proof, an application and the \$5.00 fee per sticker/pass requested.
6. Establish a duplicate sticker/pass fee of \$5.00 per duplicate. Duplicate stickers/passes will be issued by the Town Manager's office with sufficient proof, an application and the \$5.00 per sticker/pass required.
7. Stickers/passes are to be considered invalid and subject to fine unless affixed to the bottom right-hand/passengers' side of the vehicle's windshield. Motorcycles without windshields will be permitted to affix the sticker/pass to any visible location.
8. Extend the appeal timeframe for a parking ticket from 2 days to 5 business days from the date of the written ticket.
9. The parking pass program will begin on the Saturday of Father's Day weekend and will end on Sunday of Labor Day weekend.
10. Parking stickers/passes will be available at the Conway town clerk's office beginning February 1, 2022.
11. Seasonal passes for non-residents are not recommended for 2022.
12. Rules will be posted at the Conway town office building, website and the Town of Conway's Facebook page. Conway Parks and Rec. Dept. website, Twitter, Facebook and Instagram pages, and at the Recreation Sites.